

Midwest Dance Center (MDC)

POLICIES & CODE OF CONDUCT

Tuition/Payment

Monthly tuition is due the first class of each month! Monthly split payment arrangements can be made in which the second payment will be due by the 15th of each month. Payment types accepted are cash, debit/credit card (+ processing fee), or ACH withdrawals (must sign up prior). Payments can also be made by signing into the Parent Portal, see MDC website. MDC reserves the right to refuse service for non-payment or lack of prior payment arrangements.

Additional Fees

An Insufficient Funds fee will be accessed for any returned payments. A registration fee (per dancer) is required per calendar year. Registration fee will be pro-rated for any mid-session drop-ins. Each year will also have a Spring Recital fee to cover costumes and other costs. *Spring Recital costumes are kept by the dancer.* There may be additional fees as appropriate for the activity of dance especially with the competitive dance program. All additional fees, however, will be communicated before assessment.

Closures (Weather or Holiday)

If the Sioux Falls schools are cancelled due to weather there will be no dance. If inclement weather is forecasted for the evening and you have questions, please check the website, FaceBook, Instagram, and/or the MDC Remind app. Recreational dance classes will be cancelled with the Sioux Falls School District holiday calendar unless otherwise communicated. Competitive dance classes will be communicated appropriately but these classes usually occur during holiday breaks. Please check the website, FaceBook, Instagram, and the MDC Remind app for more information if there will be classes.

Communication

Communication and information will be distributed via the MDC website (News section), FaceBook, Instagram, Remind app (check appropriate app stores), SMS, and/or email.

Missing Class

Dancers/parents are responsible for letting the studio or coaches know when a dancer will not be attending a class. This common courtesy is appreciated for both the recreational and competitive dance programs. The competitive program will have mandatory, scheduled classes outside the "normal" dance schedule. It is essential to the success of the competitive teams that all dancers attend all classes. We understand that some additional rehearsals may be short noticed but this just means communication both ways is even more important.

Appropriate Dance Attire

Hair needs to be pulled up and out of the eyes for all dance classes. No dangling earrings or necklaces are allowed for all dance classes. Lyrical, Technique, and Jazz students are required to wear tights, leotards; bootie shorts/skirts are optional. Hip Hop students are encouraged to wear long shorts or jogging pants. An extra pair of shoes are required for Hip Hop as no street shoes will be allowed on the Marley floor. Tap students may wear any of the aforementioned. Competitive dancers will be required to wear the approved "uniform" when at dance competitions.

Drop Off/Pick Up

Please drop your student off as close to the dance start time as possible. Dropping a student off too early (or late) puts a burden on the MDC staff. Furthermore, no student will be allowed to leave without a responsible adult being present for the pick up. We take the safety of each dancer seriously. There are two Handicap parking spaces outside the studio door. Please do not park in them unless you have the necessary signage. There are a few 10-minute parking spaces for quick drop off/pick up so please be respectful of these spaces as well. If you anticipate having to wait more than 10 minutes or spending any length of time at the studio, please consider parking in the “regular” parking spaces further from the studio.

Complaint Handling

We know, at times, that there may be situations where there are differences of opinions. If there is a tense situation with a coach or instructor, please contact Jeffrey or Carla first. MDC just asks that people treat each other with social respect and deal with situations in a calm and constructive manner. If there is dissatisfaction with the studio or one of its policies or procedures, please contact Jeffrey and Carla first. We value your patronage and are open to hearing constructive criticism and are willing to discuss any particular situation.

Social Media

Social Media is a huge part of our society. We ask that you keep your posts regarding Midwest Dance Center, any dancers, its staff, and any parents at MDC positive at all times. Like the saying goes “If you do not have anything nice to say, say nothing at all!” If there is an issue that needs to be brought to the studio’s attention, please contact Jeffrey or Carla first per the previous Complaint Handling section. You do have the right to your opinion and to express your views but should do so in a social responsible manner. Parents, please consider a family discussion around these very important social views regarding Social Media with your dancer too. Thank you!

Drug Free Zone

MDC has adopted a strict No Drug Use policy. We reserve the right to conduct a random drug test if there is a suspicion of use. Parents will be informed if a test is given as well as the result of the test. If a dancer tests positive for drug use, the person may be asked to leave the dance program. Contractual obligations will still be honored if this situation does occur.

NO BULLYING ZONE

MDC strongly believes in a Bully Free environment and takes this issue very seriously. The studio will be enforcing a studio wide anti-bullying policy. If we feel there is an issue, we will follow this procedure:

1st offense - MDC staff will discuss the issue with the dancer and parents will be informed of the discussion.

2nd offense - Parents and dancers will be called into the studio and the dancer will be suspended from classes or teams. Suspension time TBD.

3rd offense - The dancer will be asked to leave the studio for the remainder of the year/season. Contractual obligations will be honored. If the student would like to return to the studio the following year, the person will be on probationary terms TBD if allowed to return.